Minutes

3.01 **Adoption of the Agenda**

The motion to adopt the agenda was duly moved and seconded.

3.02 **Adoption of the Minutes of the December 19, 2014 Meeting**

The motion to adopt the minutes was duly moved and seconded, with a minor revision of the OGS table: international student quotas do not fall within the Canadian student quotas for the Faculty. The table should show that there are 18 OGS available for the Faculty of Education, as well as 2 OGS for international students that we may recommend for the university wide competition.

3.03 **Business Arising from the Minutes of the March 19, 2015 Meeting**

3.04 **New Business**

Vice President Academic and Provost, Mr. Christiane Detellier: changes to the FGPS.

The committee responsible for examining the proposed changes to the FGPS is chaired by Mr. Christian Detellier. Many members of the Working Group are from the Faculty of Education. The Chair has been meeting with the Faculty Council of each Faculty and the Working Group is considering all feedback.

Graduate student numbers have increased dramatically in recent years. Proposed changes centre on improving efficiency and services to graduate students. The university has been examining the optimisation of resources since 2009, which has led to a decentralisation of resources. Concerns that have been raised focus on the accuracy of information coming from FGPS, the amount of time it takes to communicate between faculties and FGPS, and the importance of ensuring quality bilingual services in the different programs.
3.05 Reports

a) Michel Laurier, Dean

CSSE Conference: Professor Reis stated that the notifications of approval of proposals have been sent out and over 1000 delegates are expected to attend. Translation services for the keynote speaker will need to be in both official languages but Congress will provide some funding. This will require that the keynote presentation be open to all delegates, not just CSSE participants.

New Hires: the Selection Committees are still reviewing applications and conducting interviews. The Vice Dean and Faculty Secretary, who is chairing the Health Professions Education Selection Committee, reported that one candidate for the francophone position will be interviewed on April 2 and that the committee has recommended one of the candidates for the Anglophone HPE position. The Dean reported that an offer has been made to a candidate for the Anglophone Educational Technology position. This candidate will also assume the WIGUP Chair and is fully bilingual. The Administration scolaire (Francophone position) and Educational Technology (Francophone position) will be reposted.

Learning Centre Budget will likely be approved by the Board of Governors in March. The impact on the Faculty would include having to relocate the Learning Resource Centre and Counselling Clinic. A request was made to exhibit student art in the new building and the Dean reported that it has not been discussed but that the new building will be spacious and this might be a possibility. Classrooms for art students will be relocated and will have much more space.

Faculty-China Collaboration: a new collaboration between our Faculty and China is being finalized. This project will involve 2 cohorts of 35 Chinese students coming to the Faculty this spring/summer for a 12-week ESL training.

Search for New Candidates: Emmanuel Duplàa’s mandate as Program Director for the Formation à l’enseignement program will be ending in June 2015 and a selection committee has been formed; the same process is in place to replace the Graduate Studies Directors, Richard Barwell and Carole Fleuret, whose mandates are ending in June 2015.

b) Nick Gazzola, Vice-Dean and Faculty Secretary

OGS: The Scholarships Committee has made its recommendations for the International OGS Scholarships and is currently evaluating the Canadian applications. This year, the Faculty of Education received a quota of 18 guaranteed OGS and received 83 applicants. The Scholarships Committee will allot the OGS as follows: 12 for PhD students, 5 for MA students, and 1 will be awarded to a M.Ed. student. Additionally, the Scholarships Committee is continuing to evaluate the internal applications received for the various scholarships.

Emergency Fund: Approximately $ 7000.00 is available to use as emergency funds for graduate students who may need immediate financial assistance, in addition to approximately $ 1400.00 that may be used for the general student population.

Fluid Review: Fluid Review is being used in the evaluation of files. The issue of access to data after submitting decisions is being addressed.
Grade Appeals: Professors and program directors are requested to not copy the Vice Dean or SECFACED in their correspondence with students who have not yet filed an appeal. Appeal files are only opened once we receive direct correspondence from the student formally requesting a grade appeal. It is preferable to direct students to the Vice Dean’s office rather than putting him in copy so that students do not assume that an appeal has been initiated automatically.

c) Raymond Leblanc, Vice-Dean, Research
   Report is deferred to a future meeting.

d) Barbara Graves, Vice-Dean of Academic Programs
   There are 165 completed offers of admission and 180 students completed the linguistic competency exam last week for the Formation à l’enseignement program. We have made 475 offers of admission in the Teacher Education program. We will also reach out to the top candidates by calling them, having the admissions scholarships ready by the time the phone call is made and making the offers of admission earlier than usual in order to secure a commitment from top candidates. Graduate studies applications are comparable to last year.

e) Students
   No report was presented.

3.06 Report from the Executive Committee meetings

3.07 Other business

3.08 Next meeting
   March 20\textsuperscript{th}, 15.